

ACCESS CHECKLIST

Provided by

Yellowknife Inn, Yellowknife, NT

2011 Arctic Ungulate Conference

Overall Access

- Adequate parking spaces reserved for disabled persons near the main entrance
- Clear walkway with ramps to entrance
- Attendant available to assist delegates
- Adequate room in front of a doorway
- Doorways easy to open and wide enough
- Reception desk low enough to accommodate wheelchairs
- Signage clearly posted
- Carpeting or area rugs securely in place
- Adequate room to move around in reception halls or foyers
- Proper elevator access

Accommodations

- Furniture arranged to allow for easy access to dressers
- Bed easily accessible from both sides
- A table or desk high enough for people in wheelchairs
- Light switches flat, wide and low enough for people in wheelchairs
- Bathrooms with ample room
- Grab-bars placed near toilet and bathtub
- Doorway wide enough for wheelchair access

Comments: We have a couple of rooms that accommodate wheelchairs.

Public Facilities

- Adequate room for a wheelchair in the washrooms
- Grab bars for people with limited mobility and in wheelchairs
- Mirror, hand-dryer and paper towels low enough for every-one to access
- Public telephones low enough for everyone to access
- Proper lighting for visually impaired people to see numbers when dialing
- Volume adjustment for people with hearing impairments

Food & Beverage

- Tables have proper leg-room and easy access for people in wheelchairs
- Proper lighting for visually impaired people to read menu

Meeting Place

- Layout and design accommodates any delegates with disabilities
- Aisles wide enough for easy access
- Designated seating to accommodate participants with special needs
- Proper lighting